



Washoe County Business License

Do You Need A Washoe County Business License?

You will need a Washoe County business license if your place of business (or home if you have a home-based business):

- is located in unincorporated Washoe County; **OR**,
- if your business is located within the Cities of Reno or Sparks, or outside of Washoe County, and your business brings you physically into the unincorporated areas of Washoe County to conduct your business.

The unincorporated areas of Washoe County include:

- | | | |
|----------------------------------|----------------------------|------------------|
| ✓ Cold Springs | ✓ Lemmon Valley | ✓ Verdi or Mogul |
| ✓ Incline Village or Crystal Bay | ✓ Mount Rose area | ✓ Wadsworth |
| ✓ Gerlach or Empire | ✓ Red Rock or Rancho Haven | ✓ Warm Springs |
| ✓ Geiger Grade | ✓ Spanish Springs | ✓ Washoe Valley |
| ✓ Golden Valley | ✓ Sun Valley | |

The above is not an exhaustive list and you should call us to confirm your business location or if your business is conducted within unincorporated Washoe County. You can contact us at:

- 1001 East Ninth Street, Building A, 2nd Floor, West End of Building (Ninth Street and Wells Avenue)
- Phone: 775.328.3733

If you are conducting business within the [City of Reno](#), you will need a City of Reno business license. The City of Reno license division is located at 1 East First Street, 2nd Floor and their phone number is 775.334.2090.

If you are conducting business within the [City of Sparks](#), you will need a City of Sparks business license. The City of Sparks license division is located at 431 Prater Way, and their phone number is 775.353.2360.

If you are conducting business in the Cities of Reno and/or Sparks, and the unincorporated County, please contact us for more information on the [multi-jurisdictional licensure process](#).

You may apply for a Washoe County business license at our offices at 1001 East Ninth Street, or on-line at www.onenv.us.

Extract from Washoe County Code:

25.015 License required for engaging in business; exceptions.

1. Except as provided in this section, it is unlawful for any person to engage in any business, trade, calling, industry, occupation or profession in the county, outside of the limits of incorporated cities and towns in the county, without first procuring a license therefor from the county. A person is subject to this requirement if by himself or through an agent, employee or partner he:

- (a) Holds himself forth as being engaged in the business, trade, calling, industry, occupation or profession;
- (b) Solicits patronage therefor, actively or passively; or
- (c) Performs or attempts to perform any part of such business, trade, calling, industry, occupation or profession.
- (d) Rents, leases, or sub-leases
 - (1) any commercial or industrial property, or
 - (2) three or more residential dwelling units on one parcel of land.
- (e) Conducts a garage and/or yard sale that exceeds 72 hours in duration or occurs on the same property more than twice in any six-month period.
- (f) Engages in breeding five or more litters of cats or dogs in a calendar year.

2. The following activities do not constitute engaging in a business, trade, calling, industry, occupation or profession and no business license is required:

- (a) Providing of child care in private homes to six or fewer children.
- (b) Garage and/or yard sales that do not exceed 72 hours in duration or do not occur on the same property more than twice in any six-month period.
- (c) Telecommuting from home by employees of businesses located elsewhere.
- (d) Informal, casual, or seasonal work performed by minors acting as individuals, including, without limitation, babysitting and lawn mowing.
- (e) Parades and processions.